

DATE: February 2, 2024

TO: Chair and Members
Sewage Commission

FROM: James Warren
Chief Administrative Officer

FILE: 5340-01

Supported by James Warren
Chief Administrative Officer

J. Warren

RE: Apportionment of 2024 Sewer Municipal Levy

Purpose

To present the 2023 contributory flows under the Comox Valley Sewerage Service (CVSS) and resulting flow percentage that determines the 2024 municipal levy apportionment.

Recommendation from the Chief Administrative Officer:

For information purposes only.

Executive Summary

The total flows from all service participants for the CVSS for 2023 are summarized in Table No.1.

Table No. 1: CVSS Flows for 2023

Service Participant	Flow (m3)	Flow as Per Cent of Total
City of Courtenay	3,351,143	64.00 per cent
Town of Comox	1,499,493	28.64 per cent
Department of National Defence	340,516	6.50 per cent
K'ómoks First Nation	34,692	0.66 per cent
Septage	10,626	0.20 per cent
TOTAL	5,236,470	100

Revenue from the Department of National Defence and K'ómoks First Nation is collected under service agreements and, along with the revenue from receipt of septage, are budgeted as separate line items from the municipal levy.

Allocation of the municipal levy between the City of Courtenay and Town of Comox, pursuant to Bylaw No. 2541 being the "Comox Valley Sewerage Service

Establishment Bylaw No. 2541, 2003,” is apportioned on the basis of the metered volume of sewage flows from each municipality relative to the total volume of sewage flows from these two jurisdictions during the previous calendar year.

For the purposes of this calculation, the total flow to the Comox Valley Water Pollution Control Centre from the City of Courtenay and the Town of Comox in 2023 was 4,850,636 cubic meters. See Table No. 2 for a breakdown of 2023 flows.

Table No. 2: 2023 Contributory Flows for Courtenay and Comox

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,351,143	4,850,636	69.09 per cent
Comox	1,499,493	4,850,636	30.91 per cent

Therefore, the 2024 municipal levy for the CVSS will be apportioned 69.09 per cent for the City of Courtenay and 30.91 per cent for the Town of Comox. Attached as Appendix A are the flows for the previous five years for the City of Courtenay and Town of Comox.

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Attachment: Appendix A – Five Year Historical Flows and Levy Apportionment

Five Year Historical Flows and Levy Apportionment

2022 Flows for 2023 Levy Apportionment

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,394,957	4,878,118	69.60 per cent
Comox	1,483,161	4,878,118	30.40 per cent

2021 Flows for 2022 Levy Apportionment

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,508,619	5,128,753	68.41 per cent
Comox	1,620,134	5,128,753	31.59 per cent

2020 Flows for 2021 Levy Apportionment

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,248,517	4,770,630	68.09 per cent
Comox	1,522,113	4,770,630	31.91 per cent

2019 Flows for 2020 Levy Apportionment

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,103,326	4,473,526	69.37 per cent
Comox	1,370,200	4,473,526	30.63 per cent

2018 Flows for 2019 Levy Apportionment

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,293,747	4,791,487	68.74 per cent
Comox	1,497,740	4,791,487	31.26 per cent